



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/IQAC/AY2015-16/1

Date: 1st June 2015

To
Chairman, IQAC
CMR College of Engineering & Technology,
Medchal, Hyderabad.

Sub: Permission to conduct IQAC Meeting in CMRCET-Reg.

Ref: Office Order No. CMRCET/PRIN/IQAC/2014-15, dated: 02nd April 2014.

With reference to the subject cited above, IQAC Meeting is planned to be conducted on 06/06/2015 at 10:00 AM to discuss on the following agenda points. Hence, it is requested to accord permission for the same.

Agenda:

1. To revamp the Standard Operating Procedure (SOP)
2. To prepare strategic perspective plan and implementation
3. Preparation of academic calendar for UG & PG
4. To conduct induction programme to the newly joined faculty
5. To conduct orientation programme for the first year students
6. Guidelines to prepare and implement the time tables, lesson plans and course files
7. A seminar to create awareness amongst all the faculty members on various funding agencies
8. To carried out various community oriented activities
9. Signing of MOAs/MOUs with Industries/NGOs/Research Institutions
10. To conduct National/International Conferences/FDP/Guest Lecture/ Workshops/ Awareness programme for the AY 2015-16
11. Revamping of College Website
12. To participate in various College Rankings
13. Preparation of AQAR for AY 2014-15
14. Any other matter with the permission of the Chair.

Thanking you,

Yours faithfully,

Mr. A. Kotishwar
Coordinator, IQAC



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/IQAC/AY2015-16/CIR-1

Date: 04 June 2015

CIRCULAR

It is hereby informed to all the members of IQAC to attend the IQAC Meeting scheduled on 06/06/2015 at 10:00 AM in IQAC Cell. The following is the Agenda:

Agenda:

1. To revamp the Standard Operating Procedure (SOP)
2. To prepare strategic perspective plan and implementation
3. Preparation of academic calendar for UG & PG
4. To conduct induction programme to the newly joined faculty
5. To conduct orientation programme for the first year students
6. Guidelines to prepare and implement the time tables, lesson plans and course files
7. A seminar to create awareness amongst all the faculty members on various funding agencies
8. To carried out various community oriented activities
9. Signing of MOAs/MOUs with Industries/NGOs/Research Institutions
10. To conduct National/International Conferences/FDP/Guest Lecture/ Workshops/ Awareness programme for the AY 2015-16
11. Revamping of College Website
12. To participate in various College Rankings
13. Preparation of AQAR for AY 2014-15
14. Any other matter with the permission of the Chair.

A. V. Venkatesh

Coordinator, IQAC

[Signature]

Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. Deans
2. Heads of all the Departments
3. Controller of Examinations
4. Members Concerned
5. Librarian
6. Administrative Officer
7. Accounts Officer

CMRCET/IQAC/AY2015-16/Minutes-1

Date: 08th June 2015

MINUTES OF THE MEETING OF IQAC FOR AY: 2015-16

Meeting Circular/Reference:	CMRCET/IQAC/AY2015-16/CIR-1, Dated: 04 th June 2015
Date of the Meeting:	06 th June 2015
Time:	10:00AM- 12:00PM
Venue:	IQAC Cell

The following were present:

S. No.	Member	Name	Designation
1	Member Management	Sri. Ch. Gopal Reddy	Secretary & Correspondent
2	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society
3	Chairman	Dr. M. Ramalinga Reddy	Principal
4	Member Teacher	Dr. M. Sudhakar	Dean (P&D)
5	Member Teacher	Dr. V.A. Narayana	Dean (Dean Academics)
6	Member Admin	Mr. P. M. M. Reddy	Administrative Officer
7	Member Teacher	Dr. M. Narsi Reddy	Controller of Examinations
8	Member Teacher	Prof. B. Lokeshwar Rao	HOD (ECE)
9	Member Teacher	Prof. G. Devadas	HOD (EEE)
10	Member Teacher	Mrs. P. Sruthi	Women Faculty
11	Member Alumni	Mr. M. Vedachary	Nominee
12	Member Alumni	Mr. Sai Pawan	Nominee
13	Member Industry	Mr. T. Brahmananda Reddy	Nominee
14	Member Parent	Mr. V. S. V. Krishna Mohan	Nominee
15	Member Local Community	Mr. Subba Reddy	Nominee
16	Member Student	Ms. V. Harini (12H51A0158)	Nominee
17	Member Student	Mr. Jatin Selmokar (12H51A0317)	Nominee
18	Coordinator	Prof. A. Kotishwar	HOD (MBA)

Members Absent

S. No.	Member	Name	Designation
1	Member Teacher	Dr. V. Chandrasekhar	Dean (R&D)
2	Member Teacher	Prof. K. Suresh	HOD (CE)
3	Member Industry	Mr. I. Arun Kumar	Nominee

Proceedings of the Meeting:

Chairman IQAC invited all the members of IQAC to this meeting. The following agenda points were discussed in detail and the resolution is taken accordingly.

- Item 1:** To revamp the Standard Operating Procedure (SOP)
- Resolution:** Standard Operating Procedure (SOP) of IQAC has been approved and is enclosed as Appendix-I.
- Item 2:** To prepare strategic perspective plan and implementation
- Resolution:** The tentative perspective plans received from various departments has been examined and discussed in detail. The final institute strategic perspective plan has been prepared and approved is enclosed as Appendix-II.
- Item 3:** Preparation of academic calendar for UG & PG
- Resolution:** Tentative academic calendar for UG & PG have been received from various departments and discussed in detail and approved the same which is enclosed as Appendix-III.
- Item 4:** To conduct induction programmes to the newly joined faculty members
- Resolution:** It has been decided and approved to conduct induction programmes to the newly joined faculty.
- Item 5:** To conduct orientation programme for the first year students
- Resolution:** It has been decided and approved to conduct orientation programme for the first year students.
- Item 6:** Guidelines to prepare and implement the time tables, lesson plans and course files
- Resolution:** Time tables, lesson plans and course files received from various departments are discussed in detail and approved the same and proper guidelines have been issued.
- Item 7:** A seminar to create awareness amongst all the faculty members on various funding agencies
- Resolution:** Approved to conduct a seminar to create awareness amongst all the faculty members on various funding agencies.
- Item 8:** To carried out various community oriented activities
- Resolution:** Decided to carry out various community oriented activities.
- Item 9:** Signing of MOAs/MOUs with Industries/NGOs/Research Institutions
- Resolution:** Decision taken to make Memorandum of Associations/Memorandum of Understandings with various Industries/NGOs/Research organizations.
- Item 10:** To conduct National/ International Conferences/ FDP/ Guest Lecture/ Workshops/ Awareness programme for the AY 2015-16
- Resolution:** Decision taken to conduct various National/International Conferences / FDP / Guest Lectures /Workshops /Awareness programme during the AY 2015-16.
- Item 11:** Revamping of college website

Resolution: Decided to redesign the College Website and approved the same.

Item 12: To participate in various college rankings

Resolution: Decided to take an initiation to participate in various college ranking surveys.

Item 13: Preparation of AQAR for AY 2014-15

Resolution: Decided to prepare AQAR for the AY 2014-15.

As there were no other points, the meeting ended at 04:10 PM and the chairman thanked all the members for their valuable suggestions.



(Dr. M. Ramalinga Reddy)
Chairman, IQAC

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. Deans
2. Heads of all the Departments
3. Controller of Examinations
4. Members Concerned
5. Librarian
6. Administrative Officer
7. Accounts Officer
8. Physical Director

IQAC MEETING HELD ON 06TH JUNE 2015 AT 10:00 AM

The following members were present

S. No.	Member	Name	Designation	Signature
1	Member Management	Sri. Ch. Gopal Reddy	Secretary & Correspondent	<i>[Signature]</i>
2	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society	<i>[Signature]</i>
3	Chairman	Dr. M. Ramalinga Reddy	Principal	<i>[Signature]</i>
4	Member Teacher	Prof. M. Sudhakar	Dean (P&D)	<i>[Signature]</i>
5	Member Teacher	Dr. V. Chandrasekhar	Dean (R&D)	ABSENT
6	Member Teacher	Prof. V.A. Narayana	Dean (Academics)	<i>[Signature]</i>
7	Member Teacher	Dr. M. Narsi Reddy	Controller of Examinations	<i>[Signature]</i>
8	Member Teacher	Prof. K. Suresh	HOD (CE)	ABSENT
9	Member Teacher	Prof. B. Lokeshwar Rao	HOD (ECE)	<i>[Signature]</i>
10	Member Teacher	Prof. G. Devadas	HOD (EEE)	<i>[Signature]</i>
11	Member Admin	Mr. P. M. M. Reddy	Administrative Officer	<i>[Signature]</i>
12	Member Teacher	Mrs. P. Sruthi	Women Faculty	<i>[Signature]</i>
13	Member Alumni	Mr. M. Vedachary	Nominee	<i>[Signature]</i>
14	Member Alumni	Mr. Sai Pawan	Nominee	<i>[Signature]</i>
15	Member Industry	Mr. I. Arun Kumar	Nominee	ABSENT
16	Member Industry	Mr. T. Brahmananda Reddy	Nominee	<i>[Signature]</i>
17	Member Parent	Mr. V. S. V. Krishna Mohan	Nominee	<i>[Signature]</i>
18	Member Local Community	Mr. Subba Reddy	Nominee	<i>[Signature]</i>
19	Member Student	Ms. V. Harini (12H51A0158)	Nominee	<i>[Signature]</i>
20	Member Student	Mr. Jatin Selmokar (12H51A0317)	Nominee	<i>[Signature]</i>
21	Coordinator	Prof. A. Kotishwar	HOD (MBA)	<i>[Signature]</i>